# FORM A WORKSHEET

**ASSISTING WITH FILLING OUT FORM A APPLICATION TO**

**MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION**

***This is for your assistance only and does not need to be submitted with the Application Form***

**STEP 1**

**List the number of free and reduced lunch students identified** **in the October 1, 2022 report submitted by your school to the Minnesota Department of Education. Enter these numbers on FORM A**

**Grade 9:**

**Grade 10:**

**Grade 11:**

**Grade 12:**

**TOTAL:**

Enter these numbers on FORM A

**STEP 2**

**Identify the UNDUPLICATED number of free or reduced lunch students** **who participated in your activities program during the 2022-2023 school year.**

* Only count each student participant one time.
* This should be an unduplicated number. In other words, you should only count a student once regardless of the number of activities in which the student might participate. The total unduplicated count below should not be more than the total number in Step 1.

*Example: Sally Smith: Fall-volleyball; Winter-dance; Spring-golf.*

*Sally counts as one student regardless of the number of activities in which she participates.*

*Bill Johnson: Winter-wrestling.*

*Bill counts as one student and only participated in one activity.*

**TOTAL UNDUPLICATED COUNT**

of free/reduced lunch students

 Enter this number on FORM A

**STEP 3: NOT LATER THAN NOVEMBER 15, 2023**

Complete the online Form A application at [mshslfoundation.org](https://www.mshslfoundation.org/)

Contact your school administrator and have the MSHSL Foundation Form A Resolution approved by the Governing Board of your school.

Once approved, the Governing Board Chair and Governing Board Clerk/Treasurer shall sign the Resolution.

Upload the PDF of the Resolution on the Form A application or email MSHSL Foundation Resolution to mshslfoundation@gmail.com.