# FORM A WORKSHEET

**ASSISTING WITH FILLING OUT FORM A APPLICATION TO**

**MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION**

***This is for your assistance only and does not need to be submitted with the Application Form***

**STEP 1**

**List the number of free and reduced lunch students identified** **in the October 1, 2021 report submitted by your school to the Minnesota Department of Education. Enter these numbers on FORM A**

**Grade 9:**

**Grade 10:**

**Grade 11:**

**Grade 12:**

**TOTAL:**

Enter these numbers on FORM A

**STEP 2**

**Identify the UNDUPLICATED number of free or reduced lunch students** **who participated in your activities program during the 2021-2022 school year.**

* Only count each student participant one time.
* This should be an unduplicated number. In other words, you should only count a student once regardless of the number of activities in which the student might participate. The total unduplicated count below should not be more than the total number in Step 1.

Example: Sally Smith: Fall-volleyball; Winter-dance; Spring-golf.

Sally counts as one student regardless of the number of activities in which she participates.

Bill Johnson: Winter-wrestling.

Bill counts as one student even though he was only in one activity.

**TOTAL UNDUPLICATED COUNT**

of free/reduced lunch students

 Enter this number on FORM A

**STEP 3: NOT LATER THAN OCTOBER 28, 2022**

Complete the online Form A application at [mshslfoundation.org](https://www.mshslfoundation.org/)

Contact your school administrator and have the MSHSL Foundation Form A Resolution approved by the Governing Board of your school.

Once approved, have the Governing Board Chair and Governing Board Clerk/Treasurer sign the Resolution.

Email MSHSL Foundation Resolution to mshslfoundation@gmail.com.